

## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU"), effective the date last signed below ("Effective Date"). Is entered into by and between [Xavier University](#) having its primary address at [3800 Victory Parkway, Cincinnati, OH 45207](#) and Hamilton County Board of County Commissioners having its primary business address at 138 E Court Street #603, Cincinnati, OH 45202. The parties agree as follows:

1. Hamilton County Board of County Commissioners intends on sending eligible employees to attend one of [Xavier University's](#) programs. Note: If the Hamilton County Board of County Commissioners offers tuition reimbursement, it will be incumbent upon the Hamilton County student to seek reimbursement directly from their employer. The Hamilton County student will be required to pay their [Xavier University](#) bill in full.
2. [Xavier University](#) shall offer a 25% discount on the tuition for the [Accelerated Degree Completion Program \("Discount"\)](#) offered through the Adult and Professional Education at Xavier (APEX) program. The published instructional fee rates vary by program and degree level and can be found at <https://www.xavier.edu/tuition-fees/index>. The Hamilton County student will be required to submit separate identification and paperwork as part of the enrollment process to verify employment eligibility in order for the 25% tuition discount to be applicable. This discount only applies to the [Xavier University Accelerated Degree Completion Program](#)
3. Hamilton County Board of County Commissioners shall agree to offer this benefit to all eligible Hamilton County Board of County Commissioners employees within the organization. The Hamilton County Board of County Commissioners shall agree to promote this benefit internally on a regular basis. This promotion may include additional promotional materials or promotional events from [Xavier University](#), identification of [Xavier University](#) as the benefit provider in text within the Hamilton County Board of County Commissioners website's benefits section; and/or promotion within internal Hamilton County Board of County Commissioners communications. Hamilton County Board of County Commissioners will allow [Xavier University](#) to list Hamilton County Board of County Commissioners name and logo on its website in the context of this relationship. Neither party has the right to use the names, trademarks or other symbols of the other party unless provided for in this MOU or the parties obtain prior written consent.
4. This [Xavier University 25% tuition discount](#) offer cannot be combined with any other discounted tuition rate, including any corporate, national organization membership, or local organization membership discount. Individual scholarships awarded to a Hamilton County student may be combined with this Discount.
5. This MOU shall expire on September 30, 2025. Either party may terminate this MOU with 90 days written notice. In the event any Hamilton County students are enrolled in [Xavier University APEX](#) programs when a party gives notice of termination, the parties agree to work together to mutually notify the affected employees that their discount will cease at the end of the 90 days.

If this notice is given mid-semester, [Xavier University](#) will allow enrolled students to keep the discounted tuition through the end of that semester only.

IN WITNESS WHEREOF, each of the parties hereto has caused this MOU to be executed by its duly authorized officers or representatives.

[Xavier University](#)

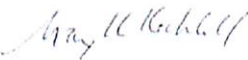
Hamilton County Board of County Commissioners

Date: September 9 2022

NAME: Mary K. Kochlefl, Ph.D.

TITLE: Assistant Provost for Online and  
Continuous Learning, Xavier University

Signature:



NAME: Rashmi Assudani, Ph.D.

TITLE: Associate Provost for Academic Affairs

Signature:

*Rashmi Assudani*

NAME: Rachel Chrastil, Ph.D.

TITLE: Provost & Chief Academic Officer

Signature:



Date:

11/9/23



NAME: Jeff Aluotto

TITLE: County Administrator

Hamilton County, OH

County Contact: Ed Demeritt

HR Development Supervisor

513-946-4706

[ed.demeritt@hamilton-co.org](mailto:ed.demeritt@hamilton-co.org)